

**SAFE ZONE**

DO NOT place important text or images beyond the dotted area to prevent trimming.

**TRIM**

This is the actual cut of the final design.

**BLEED**

Extend your artwork to the edge of this template if you want your design to extend to the edge of your final prints. We require 1/8" bleed.

**BORDER**

Minimum border thickness is 3/8" from BLEED line.



**PRINT TEMPLATE**

<b>Size</b>	
<b>Side</b>	8.5 x 14
<b>Fold</b>	Outside

**NEED HELP?**  
Please visit our file preparation page under our Support Tab.

Or email:  
[customerservice@printinggreen.com](mailto:customerservice@printinggreen.com)

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